



Board Meeting Summary 28th February 2020

A NSPCC workshop was delivered to the Board by Carole Billington -Wood, Senior Consultant from Child Protection in Sport Unit. This is part of Board's commitment to ensuring table tennis is a safe sport for all to take part in.

1. Chairman's Update

SD welcomed everyone to the David Ross Sports Village and thanked those that were able to attend the National Championships over the weekend.

Declarations of Interest

None (not already noted)

Apologies

CC in hospital. Best wishes sent to CC from Board.

DP & SM unable to attend for personal reasons.

The minutes from the last meeting were agreed and confirmed.

Meeting with Estyn Williams about the way forward with National Council took place on 6th Feb and all parties discussed ensuring the meetings continue to be positive and to look at smarter ways of working to reduce administration burden.

2. CEO's Report

Work continues on MOU with the ITTF for 2026 World Championships

SM and SS are meeting with Birmingham 2022 in the next couple of weeks.

Mark Bates Ltd – joint marketing activity meeting with JKB RH and SS planned as well as debrief from the National Championships.

3. Head of Operations & Governance Report

Membership summary & Two Circles report update for information.

A new Safeguarding report is available via Globocol platform (Sport England pilot scheme). Comments welcomed on the new format. It was agreed a full version to Governance and Risk Committee with summary to the Board going forward.

Customer complaints summary has been produced

4. Finance report including 20/21 Budget process

Report noted

5. 19/20 Operations Plan departmental updates:

Due to restricted agenda time Board were encouraged to ask additional questions directly over lunch if need be.

a) **Chief Executive** - No questions

b) **Operations** – No questions

c) **Performance** - Olympic qualifiers in Portugal was very disappointing. Team debrief taken place.





- d) **Marketing & Comms** - Rebecca Hughes is leaving TTE, replacement to be advertise widely
- e) **Development** - London Regional conference was cancelled due to lack of interest- disappointingly only three people registered to attend.
- f) **Mass** – No questions
- g) **Competitions & Events** – No questions

6. **MAG**

Vacancies to be openly recruited. Agreed projects continuing.

7. **20/21 Budgets/Finance Reports**

20/21 budgets as presented were agreed. As always, work continues to eradicate the small budgeted deficit and return to surplus.

8. **Website Proposal**

The initial tender process did not achieve sufficient number of competitive bids and therefore we have retendered. Available budget to be reviewed once preferred bidder identified.

9. **Membership Review**

Board thanked the staff and Becci in particular for the work done and the excellent paper.

Discussions took place on the proposals to with some tweaks suggested.

The Board agreed to introduce the revised structure with comms plan to launch.

10. **AGM Propositions**

a) **Affiliation Fees 20/21**

Board agreed the Proposition and Rationale for the AGM

b) **Voting**

Following discussions at the January Board SS has discussed with Rules Committee, the lawyers and other NGBs. Principle of an ordinary resolution to the AGM to continue the debate agreed.





11. AOB

Coronavirus:

Agreed to continue to follow Government and Public Health England advice and to continue to monitor. Players/staff not to be forced to travel or attend events. TTE to continue to update its statement on the website and ensure it is distributed as need be. Add to the risk register and do a risk analysis of financial exposure if events need to be cancelled.

SS advised we need to identify a Board Member to be a Board level Champion for Anti-Doping. Tony Catt agreed and he will attend the UKAD event on 30th March in London with Simon Mills.

